



**Minutes of the meeting of the Cabinet held on 19 June 2024 when there were present:-**

Chair: Cllr D Blackwell

Cllr B Palmer  
Cllr M Fuller  
Cllr T Gibson

Cllr R Lillis  
Cllr R Savage

**VISITING MEMBERS**

Cllr B Campagna  
Cllr G Howlett  
Cllr L McCarthy-Calvert

**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs W Gibson and S Mountford.

**OFFICERS PRESENT**

A Hutchings	- Chief Executive
C Adlem	- Director Corporate & Customer
I Butt	- Director Place & Communities
M Harwood-White	- Director Commercial & Assets
B Brook	- Assistant Director Policy Performance & Customer
D Ghela	- Assistant Director Housing, Health & Partnerships
A Law	- Assistant Director Legal & Democratic Services
D McLoughlin	- Assistant Director Estates
L Wosko	- Assistant Director Finance & Procurement
S Worthington	- Democratic Services Manager

**96 DECLARATIONS OF INTEREST**

There were none.

**97 MINUTES**

The Minutes of the meeting held on 20 March 2024 were agreed as a correct record and signed by the Chair.

**98 LONG TERM PLAN FOR TOWNS**

Cabinet considered the report of the Director Place & Communities asking that proposals for developing a Town Board to develop and coordinate the delivery of an Investment Plan for the £20 million allocated to Canvey Island as part of the Government's Long-Term Plan for Towns Fund initiative.

It was noted that an addendum had been circulated to Cabinet Members setting out the proposed membership of the Town Board.

Cllr D Blackwell moved a Motion, seconded by Cllr M Fuller, that the recommendations set out in the report be approved and this was unanimously approved.

**Resolved**

- (1) To approve, as the accountable body for the Long-Term Plan for Towns Funding the draft terms of reference for the Town Board, for agreement by the Board at its first meeting.
- (2) To note the appointment of the Canvey Island Town Board Chair and the appointment of the Board, including the Leader of the Council, to represent the Council.

**99 ASSET MANAGEMENT AND PROPERTY MANAGEMENT OF KNIGHTSWICK SHOPPING CENTRE**

Cabinet considered the report of the Assistant Director Estates highlighting the options for the provision of asset management and property management services for Knightswick Shopping Centre.

Cllr D Blackwell moved a Motion, seconded by Cllr R Savage, that Option 1, as set out in the report, be approved and that the subsequent recommendations 2 and 3 set out in the report be approved and this was unanimously approved.

- (1) To approve Option 1 – To competitively tender the Asset Management and Property Management of the Knightswick Shopping Centre.
- (2) To delegate authority to the Assistant Director Estates, in consultation with the Section 151 Officer and the Portfolio Holder for Special Projects and Assets, to competitively tender the asset management and property management contracts in accordance with the Council's Contract Procedure Rules.
- (3) To delegate authority to the Assistant Director Estates, in consultation with the Section 151 Officer and the Portfolio Holder for Special Projects and Assets, to award the asset management and property management contracts upon completion of the tender process.

**100 PRODUCTIVITY PLAN**

Cabinet considered the report of the Director Corporate & Customer presenting a proposed Productivity Plan for submission to Government.

Cllr D Blackwell moved a motion, seconded by Cllr B Palmer, that the recommendation set out in the report, be approved and this was unanimously agreed.

**Resolved**

That the Productivity Plan, as set out in Appendix 2, be approved.

**101 RECREATION SERVICE FUNDING ACHIEVEMENTS**

Cabinet considered the report of the Assistant Director Recreation highlighting the Council's recent success in securing external funding to deliver health and wellbeing projects for the benefit of the local community.

Members commended Officers for their success in securing funding to support the Council's recreational services for the benefit of the local community.

**Resolved**

To note the contents of the report setting out details of the external funding that has been secured and the benefits to the local community that it will deliver.

**102 REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) POLICY: ANNUAL UPDATE OF USE OF POWERS**

Cabinet considered the report of the Assistant Director Legal & Democratic Services providing an update on the current RIPA policy and its use.

It was noted that the Council had not used surveillance powers under this legislation during the past 12 months. In addition, it was noted that a further report would come back to the Cabinet later in the year reviewing the current RIPA policy.

**Resolved**

To note the contents of the report.

**103 MATTERS REFERRED FROM OVERVIEW & SCRUTINY COMMITTEE**

There were none.

The meeting closed at 7.15 pm.

Chair .....

Date .....

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