



Council Offices, Kiln Road,
Thundersley, Benfleet,
Essex SS7 1TF.
Tel. No: 01268 882200



Cabinet

agenda

Date:	Wednesday, 18 September 2024
Time:	7.00 pm
Place:	Council Chamber Council Offices Kiln Road Thundersley
Contact:	Sonia Worthington
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The public are welcome to attend this meeting, which will also be livestreamed.

Please click on the link: [Castle Point Borough Council - YouTube](#)

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The following Members are summoned to attend this meeting:-

Chair: Cllr D Blackwell - Leader

Cllr W Gibson	- Deputy Leader
Cllr M Fuller	- Environment
Cllr T Gibson	- Special Projects & Assets
Cllr R Lillis	- Health, Wellbeing & Housing
Cllr S Mountford	- Resources
Cllr B Palmer	- Economic Growth & Climate Action
Cllr R Savage	- People & Community

Terms of Reference

- (a) Lead the Council's community planning process and responsibility for ensuring best value;
- (b) Lead the preparation of the Council's Policies, Statutory Plans, Strategies, except where reserved to the Council, and the Budget;
- (c) Take decisions on resources and priorities to deliver and implement the Council's policies and Budget;
- (d) Make recommendations to the Council on the formulation, adoption and revision of the Budget and Policy Framework;
- (e) Review the use and allocation of assets and resources within the approved Budget;
- (f) Make Key Decisions within the agreed Budget and Policy Framework;
- (g) Performance monitoring and management;
- (h) So far as the responsibilities may arise under relevant legislation, the Cabinet may exercise the local choice functions set out in Schedule 2 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000; and
- (i) Appoint representatives to outside bodies unless the appointment is a Council function.

The Council's priorities are:-

- Economy and Growth
- People
- Place
- Environment

A G E N D A

PART 1

(Business to be taken in public)

1 Apologies for absence

2 To Receive Declarations of Interest

3 Minutes of the Meeting held on 13 August 2024

4 Member Questions on Notice

5 Financial Update – First Quarter Stage

To consider the report of the Assistant Director, Finance & Procurement providing Cabinet with the 2024/25 forecast outturn position in respect of the General Fund and Housing Revenue Account as at the first quarter stage.

6 Corporate Performance Scorecard Q1 2024/2025

To consider the report of the Assistant Director, Performance Policy & Customer setting out the performance figures for the Corporate Performance Scorecard for Q1 2024/2025.

7 Customer Relationship Management (CRM) System – Business Case

To consider the report of the Assistant Director, Performance Policy & Customer

8 Voluntary and Community Sector Buildings and Land Leasing Policy

To consider the report of the Assistant Director, Estates setting out details of a voluntary and community sector buildings and land leasing policy for Cabinet's approval.

9 Lease of a Section of the Council Offices at Kiln Road, Thundersley to CAVS

To consider the report of the Assistant Director, Estates seeking Cabinet approval to lease part of the Council offices at Kiln Road, Thundersley to Castle Point Association of Voluntary Services (CAVS).

10 Matters referred from Overview & Scrutiny Committee

A handwritten signature in black ink, reading "Angela Hutchings". The signature is written in a cursive style with a large, looping 'A' and 'H'.

Angela Hutchings
Chief Executive