



Council Offices, Kiln Road,  
Thundersley, Benfleet,  
Essex SS7 1TF.  
Tel. No: 01268 882200



## Ordinary Meeting of Council

### agenda

**Date:** Wednesday, 11 December 2024

**Time:** 7.00 pm

**Place:** Council Chamber  
Council Offices  
Kiln Road  
Thundersley

**Contact:** Sonia Worthington

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The following Members are summoned to attend this meeting:-

Mayor: Cllr L McCarthy-Calvert  
Deputy Mayor: Cllr B Campagna

Cllr S Ainsley	Cllr D Jones
Cllr N Benson	Cllr J Knott
Cllr D Blackwell	Cllr K Knott
Cllr K Bowker	Cllr L Larman
Cllr L Breading	Cllr R Lillis
Cllr S Brooke	Cllr D Macpherson
Cllr T Copsey	Cllr P May
Cllr M Cortes	Cllr S Mountford
Cllr M Dearson	Cllr N Pachy
Cllr L Dixon	Cllr B Palmer
Cllr A Edwards	Cllr J Payne
Cllr M Fuller	Cllr C Sach
Cllr T Gibson	Cllr R Savage
Cllr W Gibson	Cllr D Silk
Cllr P Greig	Cllr D Thomas
Cllr A Harbinson	Cllr G Watson
Cllr N Harvey	Cllr B Wimbledon
Cllr G Howlett	Cllr G Withers
Cllr J Huntman	

### **Terms of Reference:-**

The Council is responsible for the approval of the Policy Framework, which includes the following plans and strategies:

### **Mandatory Plans and Strategies**

- (a) Crime and Disorder Annual Partnership Plan
- (b) Licensing Policy Statement (Licensing Act 2003 and Gambling Act 2005)
- (c) Plans with Development Plan Document Status

### **Plans and Strategies Adopted as part of the Policy Framework**

- (d) Sustainable Community Strategy
- (e) Local Plan
- (f) Corporate Strategy
- (g) Medium Term Financial Strategy

### **The Budget**

The Budget includes the allocation of financial resources to different services and projects, proposed contingency funds, the council tax base, setting the council tax and decisions relating to the control of the Council's borrowing requirements, the control of its capital expenditure and the setting of virement limits.

**The Council's priorities are:-**

- Economy and Growth
- People
- Place
- Environment

# **A G E N D A**

## **PART 1**

**(Business to be taken in public)**

- 1 Apologies for absence**
- 2 To Receive Declarations of Interest**
- 3 Minutes of the Meeting held on 9 October 2024**
- 4 Announcements from the Mayor, Leader and Chief Executive**
- 5 Questions from members of the public of which notice has been received**
- 6 Questions from Members of the Council of which notice has been received**
- 7 To deal with any business from the last Council Meeting**
- 8 Any explanations for urgent decisions taken by Cabinet**
- 9 To consider any reports from the Cabinet and Committees to Council**

**9 (1) Report of the Licensing Committee: Statement of Licensing Policy**

To consider the report of the Licensing Committee asking Council to adopt the Statement of Licensing Policy.

**9 (2) Report of the Licensing Committee: Gambling Licensing Policy Statement**

To consider the report of the Licensing Committee asking Council to adopt the Gambling Licensing Policy Statement.

**10 Consideration of the Need for a Community Governance Review(s)**

To consider the report of the Assistant Director, Legal & Democratic Services providing advice to Council on matters in relation to the undertaking of a Community Governance Review(s) under the Local Government and Public Involvement in Health Act 2007.

**11 Implementation of Changes to the Electoral Register**

To consider the report of the Chief Executive seeking approval to amend the electoral register to incorporate recent boundary changes to the Essex County Council electoral divisions.

**12 Changes to the Council's Contract Procedure Rules**

To consider the report of the Assistant Director, Finance & Procurement and Section 151 Officer seeking approval for changes to the Council's Contract Procedure Rules which form part of the Council's Constitution to align with the introduction of the Procurement Act 2023 on 24 February 2025.

**13 Deputy Portfolio Holder for Strategic Planning**

To consider the report of the Assistant Director, Legal & Democratic Services seeking Council's agreement to the new role of Deputy Portfolio Holder for Strategic Planning.

**14 Appointment of Development Management Committee Vice-Chair 2024/25**

To consider the report of the Assistant Director, Legal & Democratic Services asking Council to appoint a new Vice-Chair of Development Management Committee.

**15 Constitution: Revision to Officer Scheme of Delegation – Assistant Director, Environmental Health, Licensing & Community**

To consider the report of the Assistant Director, Legal & Democratic Services asking Council to approve the revised officer scheme of delegation for the Assistant Director, Environmental Health, Licensing & Community.

**16 Report from the Leader of the Council/Portfolio Holder**

**17 Notices of Motion**

**18 Petitions submitted by members of the public of which notice has been given**

To consider the report of the Chief Executive which has been prepared in response to a petition submitted by members of the public of which notice has been given pursuant to paragraph 12.15 of Chapter 2 of the Council's Constitution.

**19 Organisational Restructure – Service Review Outcome**

To consider the report of the Assistant Director, People & Engagement asking Council to note the dismissal of an individual by means of compulsory redundancy.

A handwritten signature in black ink, appearing to read 'Angela Hutchings', with a stylized, cursive script.

Angela Hutchings  
Chief Executive