



Council Offices, Kiln Road,  
Thundersley, Benfleet,  
Essex SS7 1TF.  
Tel. No: 01268 882200



## Ordinary Meeting of Council

### agenda

<b>Date:</b>	<b>Wednesday, 8 October 2025</b>
<b>Time:</b>	<b>7.00 pm</b>
<b>Place:</b>	<b>Council Chamber Council Offices Kiln Road Thundersley</b>
<b>Contact:</b>	Sonia Worthington
<b>Email:</b>	sworthington@castlepoint.gov.uk

The public are welcome to attend this meeting, which will also be livestreamed.

Please click on the link: [Castle Point Borough Council - YouTube](#)

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When you have finished with  
this agenda please recycle it.

The following Members are summoned to attend this meeting:-

Mayor: B Campagna  
Deputy Mayor: Cllr K Knott

Cllr S Ainsley	Cllr J Knott
Cllr N Benson	Cllr K Knott
Cllr D Blackwell	Cllr R Langley
Cllr K Bowker	Cllr L Larman
Cllr L Breading	Cllr R Lillis
Cllr S Brooke	Cllr D Macpherson
Cllr T Copsey	Cllr P May
Cllr M Cortes	Cllr S Mountford
Cllr M Dearson	Cllr N Pachy
Cllr L Dixon	Cllr B Palmer
Cllr A Edwards	Cllr J Payne
Cllr M Fuller	Cllr C Sach
Cllr T Gibson	Cllr R Savage
Cllr W Gibson	Cllr D Silk
Cllr A Harbinson	Cllr D Thomas
Cllr N Harvey	Cllr G Watson
Cllr G Howlett	Cllr B Wimbledon
Cllr J Huntman	Cllr G Withers
Cllr D Jones	

### **Terms of Reference:-**

The Council is responsible for the approval of the Policy Framework, which includes the following plans and strategies:

### **Mandatory Plans and Strategies**

- (a) Crime and Disorder Annual Partnership Plan
- (b) Licensing Policy Statement (Licensing Act 2003 and Gambling Act 2005)
- (c) Plans with Development Plan Document Status

### **Plans and Strategies Adopted as part of the Policy Framework**

- (d) Sustainable Community Strategy
- (e) Local Plan
- (f) Corporate Strategy
- (g) Medium Term Financial Strategy

### **The Budget**

The Budget includes the allocation of financial resources to different services and projects, proposed contingency funds, the council tax base, setting the council tax and decisions relating to the control of the Council's borrowing requirements, the control of its capital expenditure and the setting of virement limits.

**The Council's priorities are:-**

- Working for a prosperous future
- Healthier and safer communities
- A greener and cleaner environment
- Restoring our Council to good health
- We ♥ Castle Point

# **A G E N D A**

PRAYERS

## **PART 1**

**(Business to be taken in public)**

- 1 Apologies for absence**
- 2 To Receive Declarations of Interest**
- 3 Minutes of the Special Council Meeting held on 16 September**
- 4 Announcements from the Mayor, Leader and Chief Executive**
- 5 Questions from members of the public of which notice has been received**
- 6 Questions from Members of the Council of which notice has been received**
- 7 To deal with any business from the last Council Meeting**
- 8 Any explanations for urgent decisions taken by Cabinet**
- 9 To consider any reports from the Cabinet and Committees to Council**

**9(1) South Benfleet Conservation Area Management Plan and Design Code**

To consider the report of the Assistant Director, Climate & Growth seeking Council's authorisation to adopt the updated South Benfleet Conservation Area Appraisal and Management Plan 2025 and associated Design Code.

**9(2) 2024 Essex Parking Guidance Adoption**

To consider the report of the Assistant Director, Climate & Growth seeking Council's authorisation to adopt the 2024 Essex Parking Guidance as a Supplementary Planning Document.

- 10 Report from the Leader of the Council/Portfolio Holder
- 11 Notices of Motion
- 12 Petitions submitted by members of the public of which notice has been given

A handwritten signature in black ink, reading "Angela Hutchings". The signature is written in a cursive style with a large, looping initial 'A' and a long, sweeping tail on the 'g'.

Angela Hutchings  
Chief Executive